Noncredit Refund Policy

The Noncredit Refund Policy is based on the date you officially withdraw from class and the scheduled number of class meetings which have been held. If you withdraw from your course(s) before the first class meeting, you are entitled to a full refund, from which a \$10 processing fee will be held. For a refund after the first class meeting, refer to the following policy which pertains to your course selection.

Refund policy for noncredit courses scheduled to meet four or more times, one time per week: If you withdraw during the first week of classes, you will receive a full refund, from which a \$10 processing fee will be held. If you withdraw during the second week of class, you will receive a 50 percent refund. If you withdraw during the third week of class or thereafter, you are ineligible for any refund.

Refund policy for noncredit courses scheduled to meet less than four times: If you Withdraw after the first class meeting from a course scheduled for less than four class meetings, you are ineligible for any refund.

Refund policy for noncredit courses scheduled to meet more than one time per week:

If you withdraw from a course after the first class meeting, but before the second class meeting, you will receive a full refund, from which a \$10 processing fee will be held. If you withdraw from a course after the second class meeting, but before the third class meeting, you will receive a 50 percent refund. If you withdraw from a course from the third class meeting or thereafter, you are ineligible for any refund.

The College reserves the right to cancel any class not meeting minimum enrollment requirements.

All students registered in classes which are cancelled due to insufficient enrollment will be issued a full refund and will not be charged any processing fee.

Third Party Vendor courses:

For courses offered through third party vendors, in which students register and pay for classes directly though the companies online portal. Refunds will be issued based on the companies refund policy. For questions regarding which courses third party vendor policies apply, contact us at The Center for Workforce and Community Education. CommunityEducation@bristolcc.edu.

Kids College refunds:

Refunds will be given up to two weeks before your child's session begins. Only with a physician's note will refunds be considered after the two week/start deadline.